

INTERNAL AND EXTERNAL ADVERTISEMENT
WESIZWE PLATINUM LIMITED IS AN EQUAL OPPORTUNITY EMPLOYER.

Job Title	
Planned Maintenance Officer	
Job Function	
Core / Support:	Support
Department:	Engineering
Job Type:	Permanent
Location:	Bakubung Platinum Mine - Rustenburg
Role Description	
To assist in setting up the engineering planned maintenance department to ultimately provide equipment capability, reliability and availability to Operations through application of the maintenance service for the greatest operating profit. The role reports to the Planned Maintenance Coordinator .	
Education and Experience Requirements	
<ul style="list-style-type: none"> • Grade 12 • Trade Certificate • Management Maintenance Certificate • Law and Standards (Engineering Supervisory Certificate) • Experienced in managing a computerized planned maintenance system • Minimum of 5 years' experience as a Planned Maintenance Officer within an underground mining environment. 	
Job Requirements	
<ul style="list-style-type: none"> • Asset care strategy <ul style="list-style-type: none"> • Conduct a task analysis and take appropriate action to address identified risks. • Conduct an issue based risk assessment and take appropriate action. • Comply with Company Policies, Standards and procedures. • Ensure all maintenance work procedures are carried out in accordance with the health and safety standards and practices. • Comply with legal requirements within area of responsibility. • Initiate and follow emergency procedures when and if required. • Preventive maintenance <ul style="list-style-type: none"> • Detect and prevent fraud • Ensure equipment cost are captured against function location. • Maintain SAP master data against financial policies and procedures. • Monitor equipment performance against design parameters and budgeted operating cost. • Analysis and improvement <ul style="list-style-type: none"> • Facilitates failure analysis techniques for cross functional teams • Identifies significant recurring failure patterns by analysing maintenance history • Ensures that preventative actions are implemented to ensure cost effective maintenance programs • Makes formalized recommendations to engineers • Planning and scheduling <ul style="list-style-type: none"> • Ensures that maintenance schedules are agreed upon by production and engineering at formal weekly meetings • Ensures that capacity planning is done on a daily basis, covering both preventative and corrective maintenance • Employs critical path analysis for shutdowns • Information management <ul style="list-style-type: none"> • Managing maintenance data collection and information gathering to more effectively provide the planned maintenance service in future. • Update and maintain master data (new machinery, equipment, components) and warranty claims in SAP. Assist with setting up service contracts with suppliers and service providers. • Update and maintain planned maintenance schedules as per O.E.M specifications and requirements. • Update and control the fuel management system. • Compile management data and reports. • Notify responsible persons of changes in the Planned Maintenance activities • Early equipment management <ul style="list-style-type: none"> • Ensures, as far as possible, that maintenance personnel are involved in new equipment specifications • Ensures that RCM exercises are done for all new equipment before commissioning • Participate in group wide RCM template development and review for primary production equipment • Training and development <ul style="list-style-type: none"> • Ensures that a skills matrix and training plans are in place for all maintenance personnel • Actively manages the training program of planning personnel • Focuses on technical skills, coaching and structured root cause analysis. • Monitor individual and team performance. • Maintenance material management <ul style="list-style-type: none"> • Develops critical spare parts lists through the use of a structured RCM methodology • Ensures that a material management strategy is in place • Actively supports the codification and bills of material initiatives • Maintenance facilities and tools <ul style="list-style-type: none"> • Supports a housekeeping program • Facilitates or manages a tool store function • Determines, in conjunction with Foremen, that all facilities and tools are adequate for basic maintenance tasks • Liaises with Foremen to ensure that workshops have been upgraded with regard to lighting, environmental control and material flow 	

Knowledge and Skills Required

- Good verbal, written and interpersonal communication skills in English
- Sound planning, leading and organisational abilities
- Computer Literacy and Microsoft Office Suite
- Knowledge and understanding of the disciplinary procedures
- Sound Decision Making Skills
- Demonstrated skill in managing people and resources
- Ability to plan and organize
- Working knowledge of client disciplines – metallurgy, mining, engineering
- Advanced level computer skills for role including the SAP PM module
- Ability to schedule and manage maintenance activities

Should you be interested in applying for this position, please send your CV with relevant qualification copies to Recruitment@wesizwe.com on or before the **26th May 2025**. Should you not hear from the Company within a period of 21 days after the closing date of applications, your application shall be deemed to be unsuccessful. For telephonic enquiries please contact 014 004 1040/1043.