

# INTERNAL and EXTERNAL ADVERTISEMENT WESIZWE PLATINUM LIMITED IS AN EQUAL OPPORTUNITY EMPLOYER.

#### Job Title

#### STAKEHOLDER ENGAGEMENT SPECIALIST

Job Function

Core / Support: Support

Department: Corporate Affairs

Job Type: Permanent

Location: Bakubung Platinum Mine

## **Role Description**

The Stakeholder Engagement Specialist will be responsible to drive the implementation of the Stakeholder Relations strategy which involves building and strengthening relationships and strategic partnerships with relevant stakeholders as well as building external support for the organization. The role reports to the Stakeholder Relations Manager.

## **Education and Experience Requirements**

- Bachelor's degree in Public Administration, Business Administration, Community Development or a Social Science
- Demonstrated extractive and/or infrastructure sector knowledge
- 5 years' experience in stakeholder management, public relations, or a related role
- Proven track record of successfully managing multi-stakeholder relationships and engagement initiatives
- Demonstrated experience of developing and implementing community consultation plans, including grievance management.
- Experience of delivering Social Performance to international standards, notably IFC Performance Standards, UN Guiding Principles on Business and Human Rights, ICMM Principles and ILO labour standards.
- Ability to articulate complex information clearly and concisely in written and verbal forms
- Strong ability to build relationships, negotiate, and manage conflicts
- Proficient in planning, organizing, and executing projects and events

#### Job Requirements

- Develop and implement the stakeholder relations strategy for Bakubung Platinum Mine
- Conduct stakeholder mapping and analysis as part of stakeholder engagement planning
- Ensure compliance to engagement polices and standards- IFC, Best Practice Principles, UN Guiding Principles etc.
- Preserve and improve relations with regulators and government at Provincial and Local levels by engaging in continuous dialogue and promoting multi-faceted approaches in order to improve company reputation and brand.
- Ensure continuous engagement with the traditional leadership, community and business fraternity on matters of mutual interest.
- Manage the grievance / complaints mechanism, logging, investigating and collaborating for adequate resolution and referral of queries in line with IFC standards
- Development and coordination of Social and Labour Plans and reporting to relevant structures and authorities.
- Strategically plan and contribute content for the publication of the Wesizwe



- Platinum Limited internal and external communication channels.
- Create and implement campaign activation plans to develop innovative events in order to build community trust and partnerships.
- Support all other internal Teams in their engagements with the Community and all key stakeholders at all Levels.
- Development and implementation of KPI's in line with the strategic direction of the Corporate Affairs department.
- Budgeting, cost management and monthly reporting on approved programmes

## **Skills Required**

- Proven verbal; writing and presentation skills
- Planning and Organizing skills Strong organizational, planning and project management skills
- Ability to integrate Social Performance across the business
- Proficient in stakeholder engagement and ability to win the support and confidence of internal and external stakeholders
- Possess leadership qualities with advanced communication skills and strong stakeholder management skills
- Proficient understanding of Government structure and workings on a National, Provincial and Local level specifically relating to Enabling Infrastructure
- Excellent media management skills
- Must have extensive conflict resolution and proficiency in analytical skills
- Excellent work ethic, schedule flexibility and the ability to manage and deliver multiple projects under deadlines
- Ability to work in a pressurized environment
- Ability to self-direct as well as work in a team-oriented environment that includes meetings, discussions and research.

Should you be interested in applying for this position, please send your CV with relevant qualification copies to <u>Recruitment@wesizwe.com</u> on or before the 30<sup>th</sup> July 2024. Should you not hear from us within 21 days after the closing date of this advert, kindly consider your application unsuccessful. For telephonic enquiries: 014 004 1135.